

Form 1. Notice to Parent: Dependency Action

To the child's parent or legal guardian:

READ THIS NOTICE CAREFULLY.

The Department of Child Safety (DCS) [or _____] has filed a dependency petition concerning your child.

As a parent or legal guardian, you have rights in this case. You have the right to an attorney. Your attorney will be with you at every hearing in your case. You have a right to a trial (called an adjudication hearing) on the allegations in the petition. At the adjudication hearing your attorney can question any witness who testifies against you. You have the rights at the adjudication hearing to subpoena witnesses, to present documents, and to testify on your own behalf. Hearings are open to the public, but you may ask the court to close the hearing.

The court will decide whether your child is dependent based on the evidence. If the court determines that your child is dependent, your child will become a ward of the court. If your child is a ward of the court, DCS and the court will make decisions about your child's care and custody until you show that you are able to do so. If within a certain time you cannot fix the problems that caused your child to become dependent, the court may terminate your parental rights and your child may be adopted, or a permanent guardian may be appointed for your child.

As a parent or legal guardian, you also have responsibilities:

- 1) You must appear for every court date.** You are required to appear for every hearing the court sets, including a pre-trial conference, a settlement conference, and the adjudication hearing. If you don't show up for a court date and you don't have a good reason for not showing up, the court may find that you waived your rights in this case and that you have admitted the allegations in the dependency petition. The court may then consider evidence in your absence and find that your child is dependent.
- 2) You must participate in reunification services.** You must participate in all the services that DCS offers you to help reunite you with your child. Your failure or refusal to remedy the circumstances that caused your child to be removed from the home may be grounds for terminating your parental rights or establishing a permanent guardianship for your child.

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3) You must attend termination or guardianship hearings. If a motion or petition is filed to terminate your parental rights or to establish a guardianship, you must attend all additional court hearings concerning that request, including the initial hearing, a pre-trial conference, and the adjudication hearing. If you fail to show up at any of these hearings without a good reason, the court may find that you have waived your right to object to the termination of your parental rights or establishing a guardianship. The court may then consider evidence in your absence and terminate your parental rights or order a permanent guardianship for your child.

Your next court hearing is:

The date and time are:

The judge is:

The courthouse address is:

The courtroom number is:

Your attorney's telephone number is:

The court will presume you understand this notice unless you tell the court at today's hearing that you do not.

My signature means that I received a copy of this notice and that I understand my rights, my responsibilities, and the consequences of failing to appear at future hearings or failing to participate in reunification services.

Signature

Date

Form 2. Notice to Parent: In-Home Intervention Action

To the child's parent or legal guardian:

READ THIS NOTICE CAREFULLY.

The Department of Child Safety (DCS) [or _____] has filed a dependency petition concerning your child.

As a parent or legal guardian, you have rights in this case. You have the right to an attorney. Your attorney will be with you at every hearing in your case. Hearings are open to the public, but you may ask the court to close the hearing.

If an In-Home Intervention is ordered by the court, DCS and the court will make decisions about your child's care and custody until you are able to do so. Also, services will be offered to you and the court will order you to complete those services within one year. If you ask for more time to complete services, the court will decide whether to give you more time.

As a parent or legal guardian, you also have responsibilities:

- 4) **You must appear for every court date.** You are required to appear for every hearing the court sets.
- 5) **You must follow court orders and participate in reunification services.** You must participate in all the services the court orders. If you fail to follow court orders or participate in services, the court can revoke the in-home intervention orders, remove your child from your care, and may schedule an adjudication hearing on the dependency petition.
- 6) **You must attend any adjudication hearing.** If the court schedules an adjudication hearing, there will also be other court dates such as a pre-trial conference and a settlement conference. You must attend the hearing and conferences. At the adjudication hearing your attorney may question any witness who testifies against you. You have the rights at an adjudication hearing to subpoena witnesses, to present documents, and to testify on your own behalf.

If you don't show up for the adjudication hearing and you don't have a good reason for not showing up, the court may find that you waived your rights in this case and that you have admitted the allegations in the dependency petition. The court may then consider evidence in your absence. If the court determines that your child is dependent, your child will become a ward of the court. If your child is a ward of the court, DCS and the court

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will make decisions about your child's care and custody until you show that you are able to do so. If within a certain time you cannot fix the problems that caused your child to become dependent, the court may terminate your parental rights and your child may be adopted, or a permanent guardian may be appointed for your child.

Your next court hearing is:

The date and time are:

The judge is:

The courthouse address is:

The courtroom number is:

Your attorney's telephone number is:

The court will presume you understand this notice unless you tell the court at today's hearing that you do not.

My signature means that I received a copy of this notice and that I understand my rights, my responsibilities, and the consequences of failing to appear at future hearings or failing to participate in reunification services.

Signature

Date

Form 3. Notice to Parent: Guardianship Action

To the child's parent or legal guardian:

READ THIS NOTICE CAREFULLY.

The Department of Child Safety (DCS) [or _____] has filed a motion for a permanent guardianship concerning your child.

As a parent, you have rights in this case. You have the right to an attorney. Your attorney will be with you at every hearing in your case. You have a right to ask for a trial, called an adjudication hearing, on the allegations in the guardianship motion. At the adjudication hearing your attorney can question any witness who testifies against you. You have the rights at the adjudication hearing to subpoena witnesses, to present documents, and to testify on your own behalf. Hearings are open to the public, but you may ask the court to close the hearing.

The court will consider the evidence and decide at the adjudication hearing whether the allegations in the motion have been proven and whether a permanent guardianship would be in the child's best interests.

As a parent, you also have responsibilities:

You must appear for every court date. You are required to appear for every hearing the court sets including a pre-trial conference, a settlement conference, and the adjudication hearing. If you don't show up for a court date and you don't have a good reason for not showing up, the court may find that you waived your rights in this case and that you have admitted the allegations in the guardianship motion. The court may then consider evidence in your absence and order a permanent guardianship for your child.

Your next court hearing is:

The date and time are:

The judge is:

The courthouse address is:

The courtroom number is:

Form 3. Notice to Parent: Guardianship Action

Your attorney's telephone number is:

The court will presume you understand this notice unless you tell the court at today's hearing that you do not.

My signature means that I received a copy of this notice and that I understand my rights, my responsibilities, and the consequences of failing to appear at future hearings or failing to participate in reunification services.

Signature

Date

Form 4. Notice to Parent: Termination Action

To the child's parent:

READ THIS NOTICE CAREFULLY.

The Department of Child Safety (DCS) [or _____] has filed a termination motion or petition concerning your child.

As a parent, you have rights in this case. You have the right to an attorney. Your attorney will be with you at every hearing in your case. You have a right to a trial (called an adjudication hearing) on the allegations in the motion or petition. At the adjudication hearing your attorney can question any witness who testifies against you. You have the rights at the adjudication hearing to subpoena witnesses, to present documents, and to testify on your own behalf. Hearings are open to the public, but you may ask the court to close the hearing.

The court will consider the evidence and decide at the adjudication hearing whether the allegations in the motion or petition have been proven and whether adoption would be in the child's best interests.

As a parent, you also have responsibilities:

You must appear for every court date. You are required to appear for every hearing the court sets including a pre-trial conference, a settlement conference, and the adjudication hearing. If you don't show up for a court date and you don't have a good reason for not showing up, the court may find that you waived your rights in this case and that you have admitted the allegations in the motion or petition. The court may then consider evidence in your absence, terminate your parental rights, and place the child for adoption.

Your next court hearing is:

The date and time are:

The judge is:

The courthouse address is:

The courtroom number is:

Form 4. Notice to Parent: Termination Action

Your attorney's telephone number is:

The court will presume you understand this notice unless you tell the court at today's hearing that you do not.

My signature means that I received a copy of this notice and that I understand my rights, my responsibilities, and the consequences of failing to appear at future hearings or failing to participate in reunification services.

Signature

Date

Form 5a. Notice of Appeal in a Delinquency/Incorrigibility Proceeding

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN _____ COUNTY**

_____) Case No.: _____
)
Caption per Rule Ariz. R. Juv. P 602(b)) **NOTICE OF APPEAL**
(Example: In re Delinquency of A.B.)) (Delinquency/Incorrigibility Proceeding)
)
) Division: _____
_____)

NOTICE IS HEREBY GIVEN that _____, [name of party] appeals to the Arizona Court of Appeals from the following (check the applicable boxes and insert the date of the order or orders that are subject of the appeal):

- A disposition order entered on _____, following an adjudication finding a juvenile delinquent or incorrigible, that includes an order of restitution.
- An order of restitution entered on _____, after the disposition order referred to the above.
- A disposition order entered on _____, following an order finding a juvenile violated probation.
- An order entered on _____, transferring the juvenile for prosecution as an adult.
- An order entered on _____, which is a final appealable order.

ATTORNEY REPRESENTATION (Government agency)

If the State of Arizona is the Appellant:

The name of the office representing the State in superior court: _____

ATTORNEY REPRESENTATION (Not applicable to a government agency)

If the juvenile is the Appellant:

The name of the attorney representing the juvenile in superior court is _____.

This attorney was court-appointed or privately retained.

For court-appointed attorneys, the custodian of the client's file is _____.

The juvenile requests that the court appoint a new attorney to represent the juvenile on appeal.

Yes No

Form 5a. Notice of Appeal in a Delinquency/Incorrigibility Proceeding

AVOWAL BY THE APPEALING PARTY'S ATTORNEY (Applicable when a notice of appeal is filed by the attorney for the juvenile.)

[] The undersigned attorney avows that the attorney has communicated with the client after entry of the order being appealed, as required by Rule 603(c) of the Rules of Procedure for the Juvenile Court, discussed the merits of the appeal, and obtained authorization from the client to file this notice of appeal or cross-appeal.

Dated this ____ day of _____, 20 ____.

Signature, attorney for appellant

Printed Name, attorney for appellant

Attorney's address, telephone number

Attorney for _____

Certificate of Service:

Form 5b. Notice of Appeal in a Dependency, Termination, Title 8, Guardianship, or Emancipation

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN _____ COUNTY**

_____) Case No.: _____
)
Caption per Rule Ariz. R. Juv. P 602(b)) **NOTICE OF APPEAL**
(Example: In re Dependency of A.B.;) (Dependency, Termination, Title 8 Guardianship,
In re Termination of Parental Rights to C.D.) Adoption, or Emancipation Proceeding)
) Division: _____
_____)

NOTICE IS HEREBY GIVEN that _____, [name of party] appeals to the Arizona Court of Appeals from the following (check the applicable boxes and insert the date of the order or orders that are subject of the appeal):

- An order entered on _____, granting a dependency petition and declaring a child dependent, or denying or dismissing a dependency petition.
- A disposition order entered on _____, after a juvenile has been adjudicated dependent.
- An order entered on _____, granting or denying a motion to intervene.
- An order entered on _____, relieving the Department of Child Safety of its obligation to provide reunification services.
- An order entered on _____, removing a child who has been adjudicated dependent from a parent's or guardian's physical custody.
- An order entered on _____, terminating visitation.
- An order entered on _____, granting or denying the petition or motion for termination of parental rights.
- An order entered on _____, denying the application for adoption certification under A.R.S. § 8-105 and Rule 408 of the Rules of Procedure for the Juvenile Court, after a hearing under Rule 408(i).
- An order entered on _____, granting or denying an adoption petition.
- An order entered on _____, granting or denying a Title 8 guardianship petition or motion.
- An order entered on _____, granting or denying the juvenile's petition for emancipation.
- An order entered on _____, altering or amending a final order under Rule 317 of the Rules of Procedure for the Juvenile Court, either by motion of a party or on the superior court's own motion, or a denial of a motion under that rule.

Form 5b. Notice of Appeal in a Dependency, Termination, Title 8, Guardianship, or Emancipation

An order entered on _____, granting or denying the motion to set aside a final order under Rule 318, or Rule 407(f) or 417, of the Rules of Procedure for the Juvenile Court.

An order entered on _____, which is a final appealable order under Arizona law.

ATTORNEY REPRESENTATION (Not applicable to a government agency)

The name of the attorney representing the appealing party in superior court is

_____.

This attorney was court-appointed or privately retained.

The appealing party requests that the court appoint a new attorney to represent the juvenile on appeal. Yes No

ATTORNEY REPRESENTATION (Government agency)

The name of the individual attorney representing the appellant in superior court:

AVOWAL BY THE APPEALING PARTY'S ATTORNEY (Applicable when a notice of appeal is filed by the attorney for the juvenile.)

The undersigned attorney avows that the attorney has communicated with the client after entry of the order being appealed, as required by Rule 603(c) of the Rules of Procedure for the Juvenile Court, discussed the merits of the appeal, and obtained authorization from the client to file this notice of appeal or cross-appeal.

Dated this ____ day of _____, 20____.

Signature, attorney for appellant

Printed Name, attorney for appellant

Attorney's address, telephone number

Attorney for _____

Form 5b. Notice of Appeal in a Dependency, Termination, Title 8, Guardianship, or Emancipation

IF THIS NOTICE OF APPEAL IS FILED BY A PARTY AND NOT BY AN ATTORNEY:

Signature of appellant/cross-appellant

Printed Name, appellant/cross-appellant

Appellant, address, telephone number

Dated this ____ day of _____, 20____.

Certificate of Service:

Form 6. Supplemental Designation of the Record

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN _____ COUNTY**

Caption) Case No.: _____
(Example: In re Dependency of A.B.))
) **SUPPLEMENTAL DESIGNATION**
) **OF THE RECORD**
)
) Division: _____
_____)

NOTE: The presumptive record on appeal is specified in Rule 604 of the Rules of Procedure of the Juvenile Court. It includes all documents filed and exhibits admitted in the juvenile court and the transcripts for the hearing that resulted in the order from which the appeal is taken, which are specified in Rule 604(a). This form may be used by a party to add items to or delete from the presumptive record. The appellant or appellee must serve the supplemental designation of record on all parties, on each court reporter who reported a designated proceeding, and as applicable, on the court’s transcript coordinator.

The appellant [] the appellee [] (check one of these boxes) files this Supplemental Designation of the Record under Rule 604 of the Rules of Procedure for the Juvenile Court.

APPELLANT’S SUPPLEMENTAL DESIGNATION OF THE RECORD

Excluding items or transcripts. Pursuant to Rule 604(b), the appellant requests the juvenile court clerk to exclude the following documents, exhibits, or transcripts from the presumptive record on appeal because the documents, exhibits, or transcripts are not necessary for the appellate court’s proper consideration of the issues raised by this appeal (if none is excluded, write “none”; if a transcript is deleted, specify the nature of the hearing and date).

Including additional items or transcripts. In addition to the presumptive record described in Rule 604(a), the undersigned requests the juvenile court clerk to include in the record transmitted to the court of appeals the following items, which the undersigned reasonably believes may be necessary for proper consideration of issues likely to be raised on appeal.

- A. The following exhibit(s) that have been marked and offered but not admitted into evidence: (specify each exhibit’s identification number and describe the exhibit)
-

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- B. The following documents, which were not part of the presumptive record or marked as exhibits:
-

- C. All or parts of the transcripts of the following proceedings that are not part of the presumptive record under Rule 604(a) but directly or indirectly resulted in the order from which this appeal is taken: (specify the nature of the proceeding, the date of the proceeding, and the name of the court reporter or official court transcriber, and if designating only part of a transcript, also describe the requested portion)
-

- D. Other: (specifically describe any other exhibit, transcript, or item not identified above)
-

APPELLEE'S SUPPLEMENTAL DESIGNATION OF THE RECORD

Additions to the presumptive record. In addition to the presumptive record described in Rule 604(a) of the Rules of Procedure for the Juvenile Court, the undersigned requests the juvenile court clerk to include in the record transmitted to the court of appeals the following items, which the undersigned reasonably believes may be necessary for proper consideration of issues likely to be raised on appeal, and which appellant has not already requested in a supplemental designation of record.

- A. The following exhibit(s) that have been marked and offered but not admitted into evidence: (specify each exhibit's identification number and describe the exhibit)
-

- B. The following documents, which were not part of the presumptive record or marked as exhibits:
-

- C. All or parts of the transcripts of the following proceedings that are not part of the presumptive record under Rule 604(a) but directly or indirectly resulted in the order from which this appeal is taken: (specify the nature of the proceeding, the date of the proceeding, and the name of the court reporter or official court transcriber, and if designating only part of a transcript, also describe the requested portion)
-

- D. Other: (specifically describe any other exhibit, transcript, or item not identified above)
-

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Addition of deleted portions of the presumptive record. Appellee requests the following documents, transcripts or portions of transcripts, or other items that are included in the presumptive record on appeal under Rule 604, but appellant deleted in a supplemental designation of record. The undersigned reasonably believes these deleted portions of the record may be necessary for proper consideration of issues likely to be raised on appeal.

Signature

Date

Certificate of Service: