

SUPREME COURT OF ARIZONA

In the Matter of ) Arizona Supreme Court  
 ) No. R-24-0023  
APPENDIX A, RULES OF PROCEDURE )  
FOR EVICTION ) **FILED 8/22/2024**  
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**ORDER AMENDING APPENDIX A TO  
THE RULES OF PROCEDURE FOR EVICTION ACTIONS**

A petition having been filed proposing to amend the Residential Eviction Information Sheet contained in Appendix A to the Rules of Procedure for Eviction Actions, and comments having been received, upon consideration,

**IT IS ORDERED** that Appendix A to the Rules of Procedure for Eviction Actions is amended in accordance with the attachment to this order, effective January 1, 2025.

DATED this 22nd day of August, 2024.

\_\_\_\_\_/s/  
ANN A. SCOTT TIMMER  
Chief Justice

TO:

Rule 28 Distribution  
Andrew P Schaffer  
Brenda Munoz Furnish  
Michelle J Simpson  
Pamela M Bridge  
Charles W Doughty  
Alan R Solot  
Scott Andrew Baluha  
Tatianna F Dunne  
Charles Lucking  
Hon Samuel A Thumma  
Maxine M Becker  
Kelly McGowan  
Jay Young  
Natalie Trouard  
Leslie Ross  
Andrew M Hull  
Denise M Holliday  
Kevin W Holliday  
Matthew Schlabach  
Christopher Hoynicki  
Judy Drickey Prohow  
Brandy Aguero  
Keally L. Cieslik  
Lisa M Panahi  
J Leslie McLean

## ATTACHMENT<sup>1</sup>

### RULES OF PROCEDURE FOR EVICTION ACTIONS

#### APPENDIX A

##### RESIDENTIAL EVICTION INFORMATION SHEET (PUBLICATION AND DISTRIBUTION REQUIRED BY THE ARIZONA SUPREME COURT)

**Notice.** A landlord must provide a tenant with written notice saying why the eviction process has started. The tenant should have received this notice before this lawsuit was filed or with the summons.

**Rent Cases.** If this lawsuit has been filed for not paying rent, the tenant can stop it and continue living in the residence by paying all rent now due, late fees, attorney's fees and court costs. After a judgment has been granted, reinstatement of the lease is solely in the landlord's discretion. A "judgment" is the court's final decision about the parties' dispute that can be enforced against a party. Inability to pay rent is not a legal defense and the judge cannot give more time to pay, even if the tenant is having financial problems.

**Before Court.** Eviction cases move through the court system very quickly. If the tenant disagrees with the landlord's allegations, the tenant is encouraged to file a written answer. The answer form available from the justice court allows the tenant to admit or deny the allegations and explain his or her position. There is no fee to file an answer. If a tenant believes that the landlord owes him or her money, the tenant may under some circumstances file a counterclaim. The summons states that a trial will occur on the date listed, but due to the high volume of cases, a trial may not occur then. A landlord, tenant, attorney, or witness will be permitted to participate at the initial hearing by telephone or video conference. Unless the court has also provided instructions for appearing virtually, a person choosing to do so ~~and should~~ must contact the court at least two (2) hours before the hearing ~~to obtain information~~ for instructions about how to connect to the hearing. If the tenant fails to appear, and the landlord or his attorney is present, a judgment will probably be entered against the tenant. Tenants can represent themselves or arrange for a lawyers or licensed paraprofessional to represent them. The court will not provide a lawyer. Contact information for legal assistance is at the end of "Sources of Additional Information" below.

**At Court.** At the time and date listed on the summons, the judge will start calling cases. If both parties are present, the judge will ask the tenant whether the complaint is true. If the tenant says "no," he or she will need to briefly tell the judge why. If the reason is a legal defense, the judge will need to hear testimony from both sides and make a decision after a trial. After talking to the landlord or its attorney, a tenant may wish to agree to

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<sup>1</sup>Additions to the text of the Appendix are shown by underscoring and deletions are shown by ~~strike through~~.

what the landlord is requesting by signing a “stipulation.” A stipulation is an agreement under which the parties resolve the dispute on the basis of what the agreement says. Only matters contained in the written stipulation agreement can be enforced. These stipulation agreements should be clear and understandable by both parties. Most stipulations include judgments tenants.

**Continuances.** Either party may ask that the court date be delayed. The court will agree only if there is a very good reason. A delay will be no more than three business days. There is no assurance a delay will be granted and parties should come to court prepared for trial and bring necessary witnesses and documents.

**After a Judgment.** If a landlord receives a judgment, it may apply for a “writ of restitution,” which is a legal document that allows a landlord to remove the tenant(s) and all occupants everyone else living in the home. Writs of Restitution are served by constables, who will direct the residents to leave. A tenant may avoid the difficulties associated with a writ of restitution by vacating the property and returning the keys to the landlord. This ends the tenants' possession of the residence. A tenant will have five (5) days to vacate the premises unless the court has found a material and irreparable breach of the lease by the tenant, in which case the tenant has only twelve (12) to twenty-four (24) hours to vacate. A judgment will probably appear on a tenant's credit report for several years, and may result in collection and enforcement actions, such as wages being garnished. Parties wishing to appeal from a judgment have five (5) days to do so after the judgment is entered and can obtain forms and information from the court filing counter. If a tenant wants to remain in the rental home during the appeal, the tenant must also pay an appropriate bond and continue to pay rent into court as it becomes due. If the tenant prevails the court will may dismiss the case, or take other action such as ordering a new hearing or entering a new judgment. Absent an appeal, the tenant will need to obtain the landlord's approval and enter a new lease to continue living in the residence.

**Sources of Additional Information.** You can get copies of the Arizona Residential Landlord Tenant Act, the Arizona Mobile Home Parks Residential Landlord and Tenant Act and the Long Term Recreational Vehicle Rental Space Act from a library or from links on the Arizona Judicial Branch Eviction Actions web page, <https://www.azcourts.gov/eviction>. For information on the Residential Eviction Action process, please visit: <https://www.azcourthelp.org>. For information on legal services, including attorney referral sources, please visit: <https://www.azcourthelp.org/home/legal-aid-resources>. For information about legal paraprofessionals, including a link to a directory of providers, please visit: <https://www.azcourts.gov/cld/Legal-Paraprofessional>. ~~If you wish to consult an attorney, you may want to contact the Arizona State Bar Attorney Referrals Line or, in Maricopa County, Community Legal Services Contact the court in other counties for similar referrals.~~